



MCAS

Darul Arqam

**Muslim Converts'
Association of Singapore
(Darul Arqam Singapore)**

**Converts' Development
Division (CDD)**

**32 Onan Road, The Galaxy
Singapore 424484**

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(press 1)**
Fax: +65 6440 6724
URL: mcas.sg
**Email: info1@mcas.sg ;
cddstaff@mcas.sg**

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THE PATH TO CONVERSION

1. Knowing Islam Session (KIS)
2. Beginners' Course on Islam (BCI)
3. Let's Pray 1 (LP1)

4. **Conversion Ceremony**
Issuance of Conversion Card

*Insertion of Muslim name into NRIC
for Singapore Citizens at the Immigration
and Checkpoint Authority (ICA), if
necessary*



When you are ready to embrace Islam, you may book an appointment for the Conversion Ceremony.

Appointments can be made online at:

<https://mcas.sg/embracing-islam/>

An officer will get in touch with you within 5 working days either by phone or e-mail.



REQUIREMENTS OF CONVERSION

PREPARATION

We recommend that you attend the Knowing Islam Session (KIS), complete the Beginners' Course on Islam (BCI) and Let's Pray 1 (LP1) before embracing Islam.

Note: During the Conversion Ceremony, you need to recite the *Shahadah* (Declaration of Faith) in the presence of the Registration Officer and the two male Muslim witnesses.

You need to express it clearly with conviction, and internalize the meaning of the *Shahadah*. This is where the knowledge you have learnt in the preparatory courses would come in handy!

BRING ALONG

- Two (2) male Muslims (aged 21 and above) as witnesses (*preferably relatives and/or close friends who can guide the Convert*)
- Three (3) passport-sized photographs
- Convert's NRIC (Singaporean) or Passport (Foreigner)
- Witnesses' NRIC (Singaporean) or Passport (Foreigner)

UPON ARRIVAL

Complete the Conversion Registration Form available at the Converts' Development Division (CDD) office.

Note: You are strongly encouraged to have a Muslim name ready.* You can browse through a list of Muslim names at the CDD counter.

**More information on Muslim Names on page 6*

UPON CONVERSION

You will be issued a Conversion Card with your NRIC/Passport name, Muslim name (if any), NRIC number, date of birth and date of conversion.

You will also receive a gift set which includes items such as a translation of the Qur'an, prayer compass, prayer mat, prayer garment (for sisters) and a prayer cap (for brothers).

Note: If you had converted overseas and want to officially endorse the conversion document, you may contact Majlis Ugama Islam Singapura (MUIS) at +65 6359 1199, which is subjected to MUIS approval.



Photo by Muhd Yusuf Ali @ A. Muralitharan

The Ka'bah: The House of God; direction of prayer for Muslims

A close-up photograph of a person's hands clasped in a prayer-like gesture. The person is wearing a white long-sleeved shirt and a silver metal link bracelet on their left wrist. The background is a warm, yellowish-orange color.

WHAT IS IN A NAME

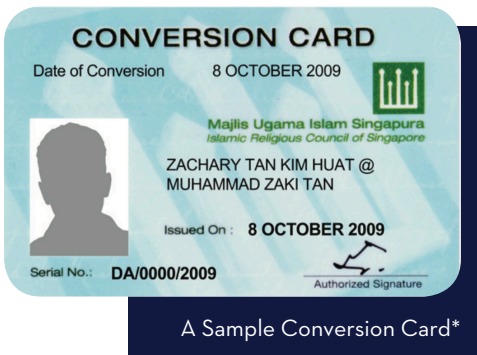
DO I NEED A MUSLIM NAME?

While it is not compulsory, you are encouraged to choose a Muslim name that has a good meaning and is distinct from names reflecting other faiths.

It is not necessary for converts to adopt 'Bin Abdullah' or 'Binti Abdullah' which means 'son of God's servant' or 'daughter of God's servant'.

On your conversion card, your current name remains while the Muslim name is an alias. If you wish to insert your Muslim name on your NRIC / Passport, the format of your name will be the same as your conversion card.

Note: A list of Muslim names is available at the CDD office upon request. You can also purchase a book on Muslim names at our Bookshop.



LOST CARDS

If you have misplaced your Conversion Card, please make a police report, then apply for a new card with MCAS. Each card replacement costs SGD\$10.

SAMPLE NAME FORMATS

ZACHARY TAN KIM KUAT*

Zaki Tan Kim Kuat
Muhammad Zaki Tan
Muhammad Zaki Abdullah Tan

LAURETTA ROSEMARY FRANCIS*

Latifah Lauretta Francis
Latifah Abdullah Francis
Latifah Rosemary Francis Abdullah

* These names are examples and do not represent the names of any actual person.

*The name Muhammad means
“he who is most praised”.*

Today, the Prophet Muhammad's
(Peace Be Upon Him) name is
mentioned every second around
the globe by Muslims both in and
out of their prayers.

The City of Madinah

Where the body of
the Prophet (PBUH)
is laid to rest.

*For foreigners, please refer to your respective embassies or representative
offices for the procedures on officially changing your name in
your travel documents or your county's legal documents.*

INSERTION OF MUSLIM NAME IN NRIC / PASSPORT

Registration of Muslim names can be done online at:

www.ica.gov.sg

or over the counter at:

Immigration & Customs
Authority (ICA)

ICA Building 10 Kallang Rd
(Next to Lavender MRT)
Singapore 208718

Call Centre

Tel: +65 6391 6100

Operating Hours

Monday to Friday:

8.00 am to 5.00 pm

Saturday:

8.00 am to 1.00 pm

Note: MCAS will reimburse the fees charged by ICA. You are required to present your new NRIC / Passport, receipts and conversion card to the CDD office located on the first floor of MCAS.

REQUIRED DOCUMENTS TO REPLACE NRIC / PASSPORT

- Your existing NRIC/ Passport
- Conversion Card *Original & copy*
- One passport sized photograph with the following specifications:

The photograph image must be taken within the last 3 months;

The photograph must be in colour, taken against a white background with either a matt or semi-matt finish;

The photograph image must show the full face and without headgear (headgear worn in accordance with religious or racial customs is acceptable but must not hide the facial features);

The photograph cannot be taken in uniform.



CIRCUMCISION

THE RULINGS

The circumcision (*khitan* or *khatnah*) is the Prophetic practice (*sunnah*) of Prophet Ibrahim and Prophet Muhammad (peace be upon them and upon all the prophets and messengers of Allah).

Prophet Muhammad (PBUH) said,

“There are five things that are of the nature (i.e. of the natural hygiene): removing the pubic hair, circumcision, trimming the moustache, removing the underarm hair, and cutting of the nails.”

(Reported in all the six authentic collections of Hadith and other books of Hadith)

According to Imam Abu Hanifah and Imam Malik, circumcision is highly recommended (*sunnah mu'akkadah*). According to Imam Shafi'i and Ahmad ibn Hanbal it is mandatory (*wajib*). Muslim parents should make sure that their male children are circumcised. It maintains cleanliness (*taharah*) and hygiene as well and as it is a prophetic tradition.

Circumcision prevents residual urine to gather in the penis's foreskin. This enables one to easily clean his private parts as part of maintaining cleanliness for ablution in order to

perform the five daily prayers.

Note: Circumcision is fast and almost painless. The initial injection of anesthesia is the only pain that one will feel. We recommend laser surgery for faster healing. For female Converts, MCAS does not recommend circumcision. However, if you decide to do so, it is permissible.



CIRCUMCISION FEE REIMBURSEMENT

A reimbursement of up to SGD\$300 can be claimed from the Finance Division on the second floor of the Association for circumcision procedures done after conversion.

If your circumcision was done overseas after your conversion, you are required to present the receipt for the reimbursement.

Reimbursement value will depend on the currency exchange rate of the day.

NORTH

Country Side Clinic and Surgery

Blk 106, Yishun Ring Road #01-189,
Singapore 760106

Dr. Zailan Bin Ahmad
Tel: +65 6257 0369

NORTH-WEST

Ar-Raudhah Medicare Clinic

Blk 372, Bukit Batok St 31 #01-386,
Singapore 650372

Dr. Amir Adha Abdullah
Tel: +65 6567 7458

Important: Please produce your Conversion Card and receipts when making the claim.

Mid: Printed across these two pages is a suggested list of clinics from the four main geographical clusters in Singapore. You may choose to proceed with any other clinics or hospitals in Singapore besides the above suggestions for your circumcision.



WEST

Eden Family Clinic

Blk 492, Jurong West
St 41 #01-54,
Singapore 640492

Dr. Elias Tham,
Tel: +65 6566 0257

EAST

Crescent Clinic and
Dental Surgery
Blk 1A, Eunos Crescent
#01-2473,
Singapore 401001

Dr. Muhammad Tahir,
Tel: +65 6745 8624





MARRIAGE TALK

REGISTRATION

If you intend to register your marriage, please refer to the Registry of Muslim Marriages (ROMM) at the following address for the procedures and to check your eligibility.

Registry of Muslim Marriages

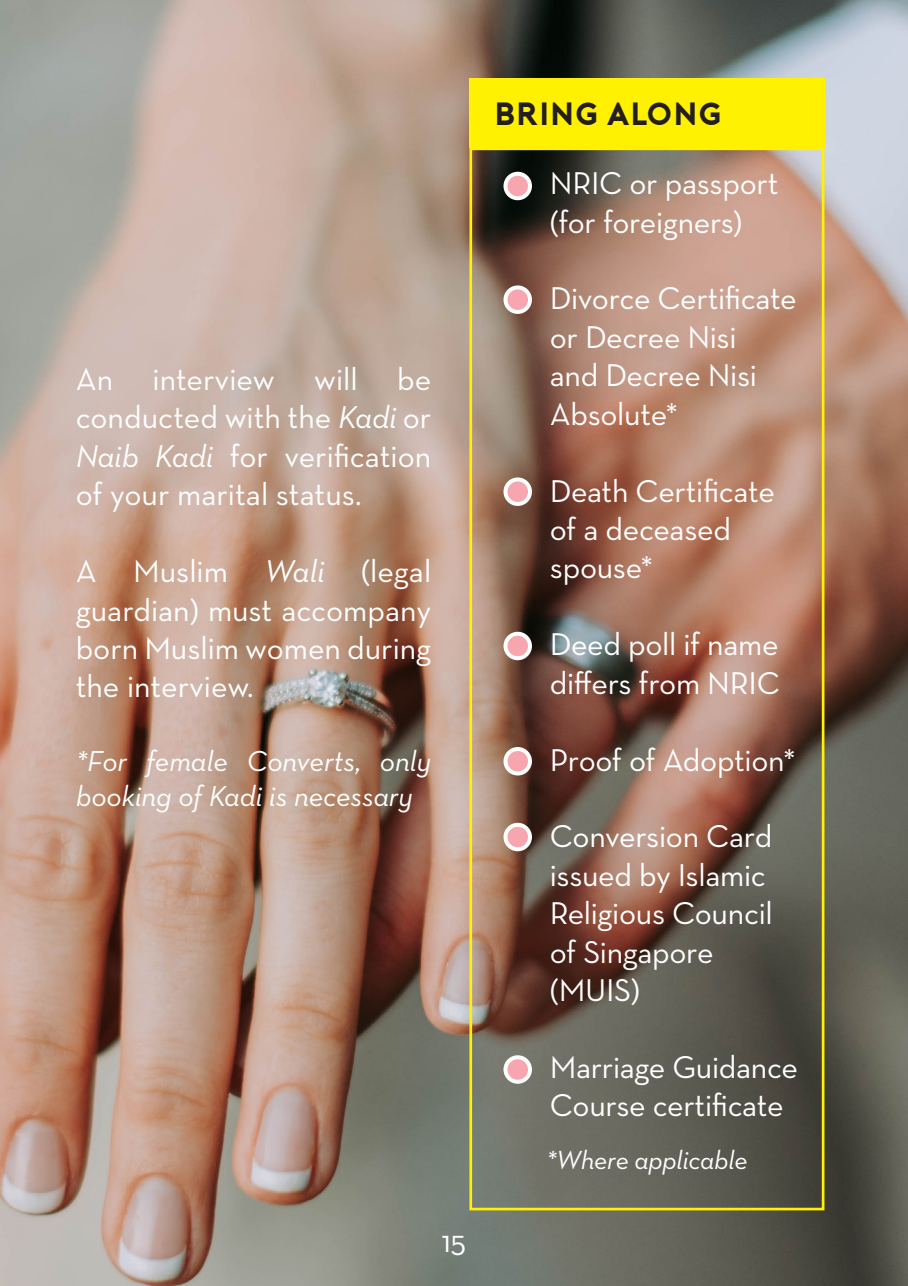
7 Canning Rise,
Singapore 179869
Tel : +65 6337 0207
Fax: +65 6337 1908

www.romm.gov.sg

PROCEDURE

You may have your marriage solemnized after 7 calendar days at the earliest, or within 150 calendar days at the latest from the date of registration.

Booking of *Kadi* or *Naib Kadi** (Registrar or Assistant Registrar) can only be done online, through the internet or the self-help kiosks, at the point where you register for your marriage. Face-to-face bookings or phone bookings are no longer accepted.



An interview will be conducted with the *Kadi* or *Naib Kadi* for verification of your marital status.


A Muslim *Wali* (legal guardian) must accompany born Muslim women during the interview.

**For female Converts, only booking of Kadi is necessary*

BRING ALONG

- NRIC or passport (for foreigners)
- Divorce Certificate or Decree Nisi and Decree Nisi Absolute*
- Death Certificate of a deceased spouse*
- Deed poll if name differs from NRIC
- Proof of Adoption*
- Conversion Card issued by Islamic Religious Council of Singapore (MUIS)
- Marriage Guidance Course certificate

**Where applicable*



*"O mankind, indeed We have
created you from male and female
and made you peoples and tribes
that you may know one another."*

Qur'an 49:13

ADDITIONAL DOCUMENTS FOR OTHER NATIONALITIES

1. Letter from the country of origin to confirm the marital status, if single.

2. An authorisation letter from the bride's Muslim *Wali* if he is unable to be present for the registration and solemnization due to extenuating circumstances.

This consent letter can be made in any local marriage registry or official Islamic offices.

3. For brides who are Muslim Converts, below 21 years of age and her father is not a Convert, she needs to seek her parental consent.

It should be preferably done in person but if he is unable to do so due to extenuating

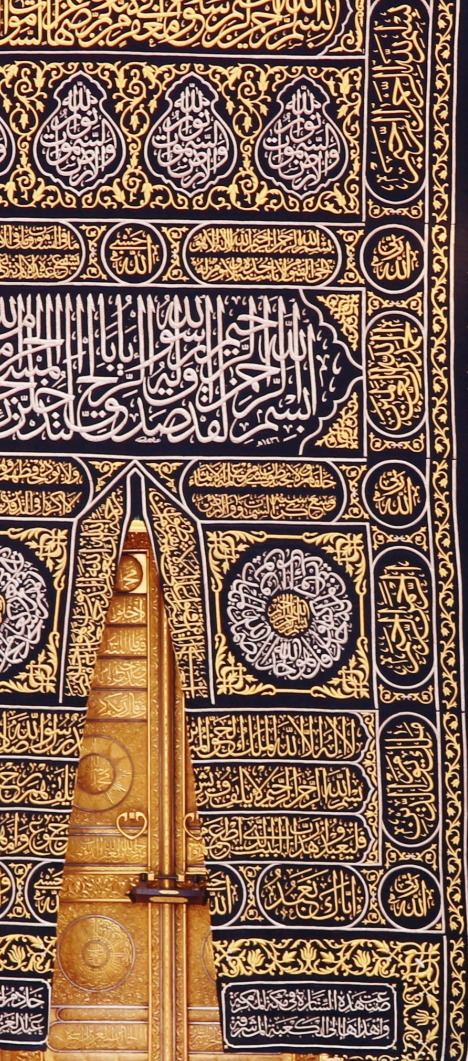
circumstances, he may give his consent in writing.

If in writing, her father needs to go to any legal entity (lawyers) and declare his consent to the marriage.

For the female Convert, the *Kadi* (a legally-sanctioned solemnizer for Muslim marriages in Singapore) will act as her *Wali*.

4. Letter of approval from Work Permit Office, Ministry of Manpower (MOM) if your future spouse is a work-permit or ex-work-permit holder.

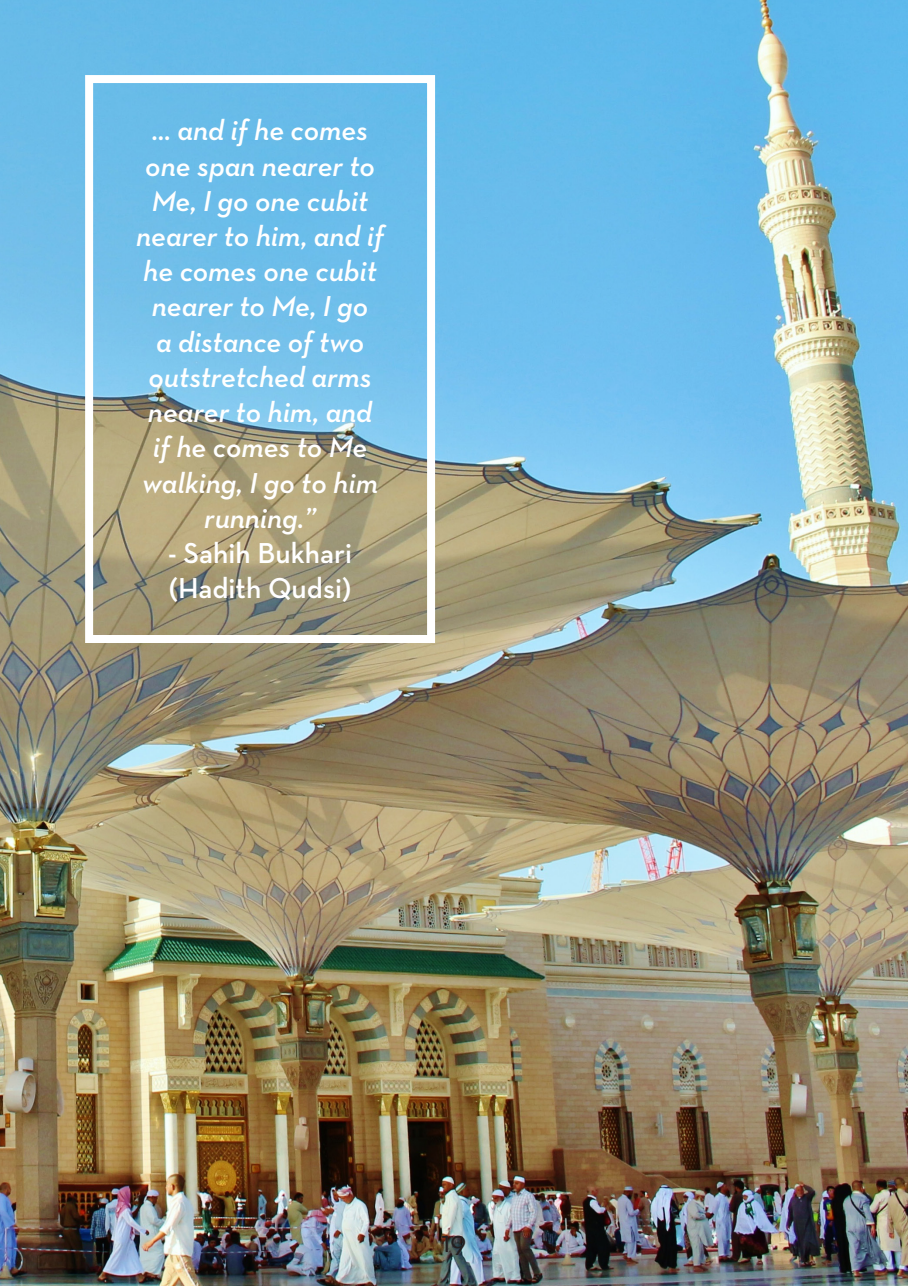
5. For Malaysian, Indonesian and Brunei citizens, a letter of non-impediment from the local registry of marriages or Islamic bodies.

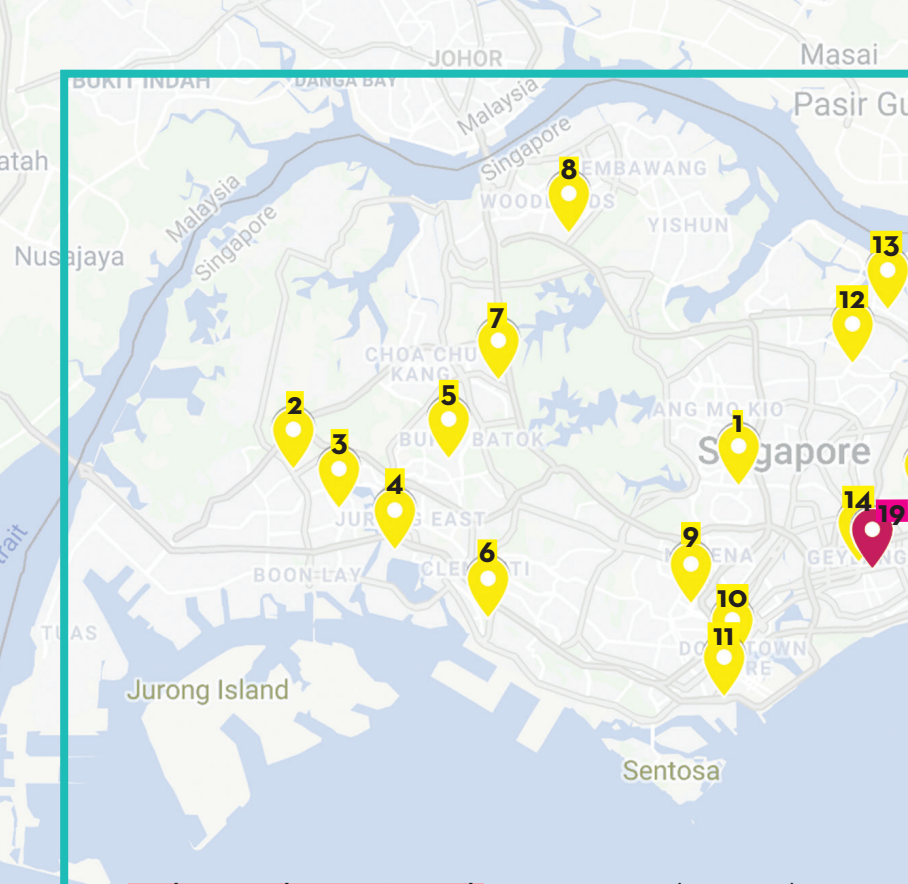


The Prophet
(PBUH) said:
"Allah says: I am just
as My slave thinks
I am and I am with
him if He remembers
Me. If he remembers
Me in himself, I too,
remember him in
Myself; and if he
remembers Me in a
group of people, I
remember him in a
group that is better
than them..."

*... and if he comes
one span nearer to
Me, I go one cubit
nearer to him, and if
he comes one cubit
nearer to Me, I go
a distance of two
outstretched arms
nearer to him, and
if he comes to Me
walking, I go to him
running.”*

*- Sahih Bukhari
(Hadith Qudsi)*





**1. Islamic Religious Council
of Singapore (MUIS)**

Singapore Islamic Hub
273 Braddell Road
Singapore 579702
Tel: +65 6256 8188
Fax: +65 6253 7572

Email: info@muis.gov.sg
URL: www.muis.gov.sg



2. Maarof Mosque

20 Jurong West Street
26, Singapore 648125
Tel: +65 6515 5033

3. Assyakirin Mosque

550 Yung An Rd
Singapore 618617
Tel: +65 6268 1846

4. Hasanah Mosque

492 Teban Gardens Rd,
Singapore 608878
Tel: +65 6561 7990

5. Ar-Raudhah Mosque

30 Bukit Batok East Ave
2, Singapore 659919
Tel: +65 6899 5840

6. Tentera Diraja Mosque

81 Clementi Road,
Singapore 129797
Tel: +65 6776 5612

7. Al-Iman Mosque

10 Bukit Panjang Ring Rd,
Singapore 679943
Tel: +65 6769 0770

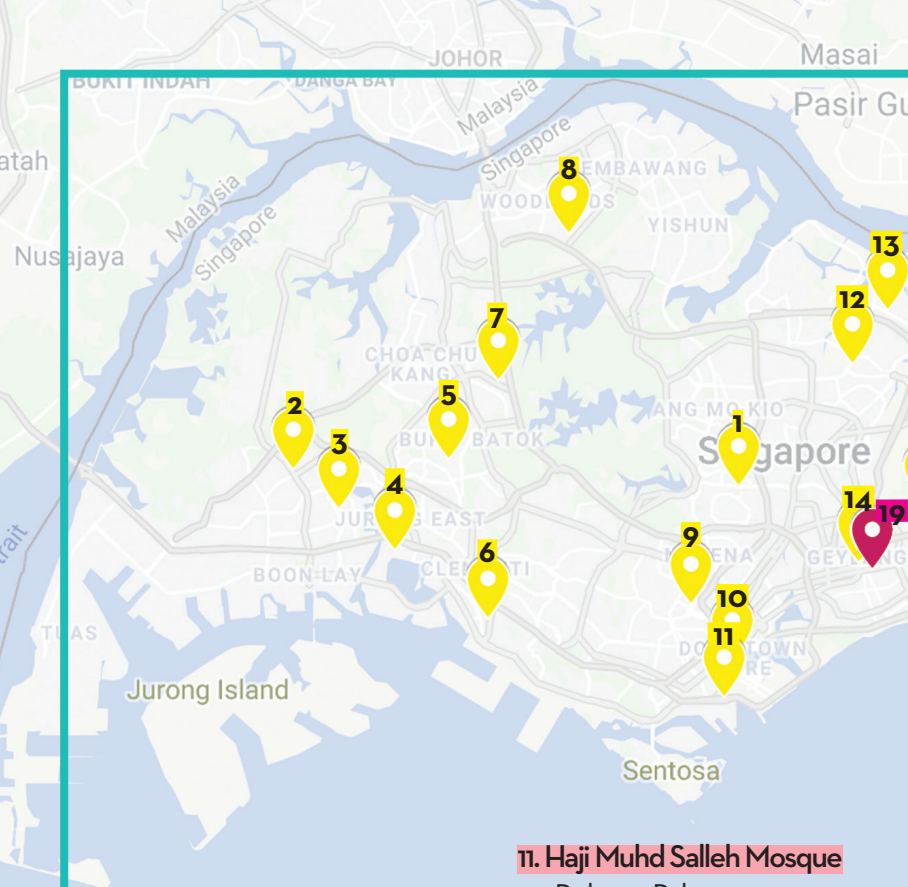
8. Yusof Ishak Mosque

10 Woodlands Drive 17,
Singapore 737740
Tel: +65 6893 0093

9. Al-Falah Mosque

22 Bideford Rd,
Singapore 229923
+65 6235 3172

*Selected Mosques (Masjid)
in Singapore based on
different districts*



10. Moulana Ali MC Mosque

80 Raffles Place, #B1-01,
UOB Plaza,
Singapore 048624
Tel: +65 6536 5238

11. Haji Muhd Salleh Mosque

37 Palmer Rd,
Singapore 079424
Tel: +65 6220 9257

12. Al-Mawaddah Mosque

151 Compassvale Bow,
Singapore 544997
Tel: +65 6489 0224



13. Al-Islah Mosque

30 Punggol Field,
Singapore 828812
Tel: +65 6312 5174

14. Wak Tanjong Mosque

25 Paya Lebar Road,
Singapore 409004
Tel: +65 6747 2743

15. Alkaff Kampung Melayu Mosque

200 Bedok Reservoir Rd,
Singapore 479221
Tel: +65 6242 7244

16. Al-Ansar Mosque

155 Bedok North Ave 1,
Singapore 469751
Tel: +65 6449 2420

17. Al-Taqua Mosque

11A Jln Bilal,
Singapore 468862
Tel: +65 6442 7704

18. Al-Istifghar Mosque

2 Pasir Ris Walk,
Singapore 518239
Tel: +65 6426 7130

19. Darul Arqam (MCAS)

32 Onan Rd,
Singapore 424484
Tel: +65 6597 0400



PROGRAMMES CONDUCTED BY CDD

THINKING OF GETTING MARRIED

Couples with Converts to be able to manage their expectations before deciding to get married.

WELCOME TO ISLAM VISITS

Converts to identify with local Islamic institutions as part of their integration into the Muslim community.

LET'S CHAT SESSION

New Converts are able to hear the experiences of more experienced Converts.

IN-HOUSE ZIKIR SESSION

Converts who have attended the theoretical portion of *Zikir* under Education, to experience the deeper practical portion of *Zikir*, as part of their post-conversion religious development to enhance the faith more firmly.

CONVERT RECONNECTION PROGRAMME

Converts who converted in MCAS to remain in contact with MCAS.

FINANCIAL SUPPORT

Converts who find themselves in financial need can access financial support.

MARRIAGE GUIDANCE COURSE

Couples with Converts to be able to manage their expectations before deciding to get married.

COUPLE SUPPORT GROUP

Married converts who have ongoing challenges to have access to mutual support from other couples after getting married.

COUPLEHOOD WITH CHILDREN WORKSHOPS

Married converts to learn skills to maintain their couple relationship after the emergence of young children in the family.

STAYING MARRIED, STAYING IN LOVE

Workshops for married converts looking to learn skills to maintain their couple relationship after five years of marriage.

COUNSELLING SERVICES

Support individual converts in their emotional and relational needs.

MONTHLY DISCUSSIONS

Monthly discussions in English, Tamil, Mandarin, Tagalog, Bahasa Indonesia and Myanmar language are held to assist Converts in enhancing their understanding of the religion in the language that they are more familiar with.



OTHER AVAILABLE PROGRAMMES

PERSONAL COACHING

Individual Personal Coaching (IPC) is available for students who have irregular working hours, frequent travelling, and requirement of other language besides English as the medium of instruction, or on a very short stay in Singapore. The IPC is conducted at the mutual convenience of the teacher and the student.

FOUNDATIONAL LEVEL COURSES

Learners will strengthen previously acquired knowledge. They will also gain deeper religious insights into the history of Prophet Muhammad (PBUH) and his narrations.

Core Courses

Let's Pray 2, Sunnah Prayer Course (supererogatory prayers), Tawhid Module 1 (Islamic Belief System), Fiqh Module 1 (Islamic Rulings and Practices), Sirah Module 1 (The Life of the Prophets), Hadith Module 1 (Legacy of the Prophets). Quran Module 1 (Basic Quran Recitation).

Seeking knowledge (of the religion) is an obligation for all Muslim men and women.

**PROPHET
MUHAMMAD
(PBUH)**

INTERMEDIATE LEVEL COURSES

Learners will appreciate extended knowledge in various tenets of Islam.

Core Courses

Tawhid Module 2 (Islamic Belief System), Fiqh Module 2 (Islamic Rulings and Practices), Sirah Module 2 (The Life of the Prophets), Hadith Module 2 (Legacy of the Prophets). Quran Module 2 (Quran Recitation).

ADVANCED LEVEL COURSES

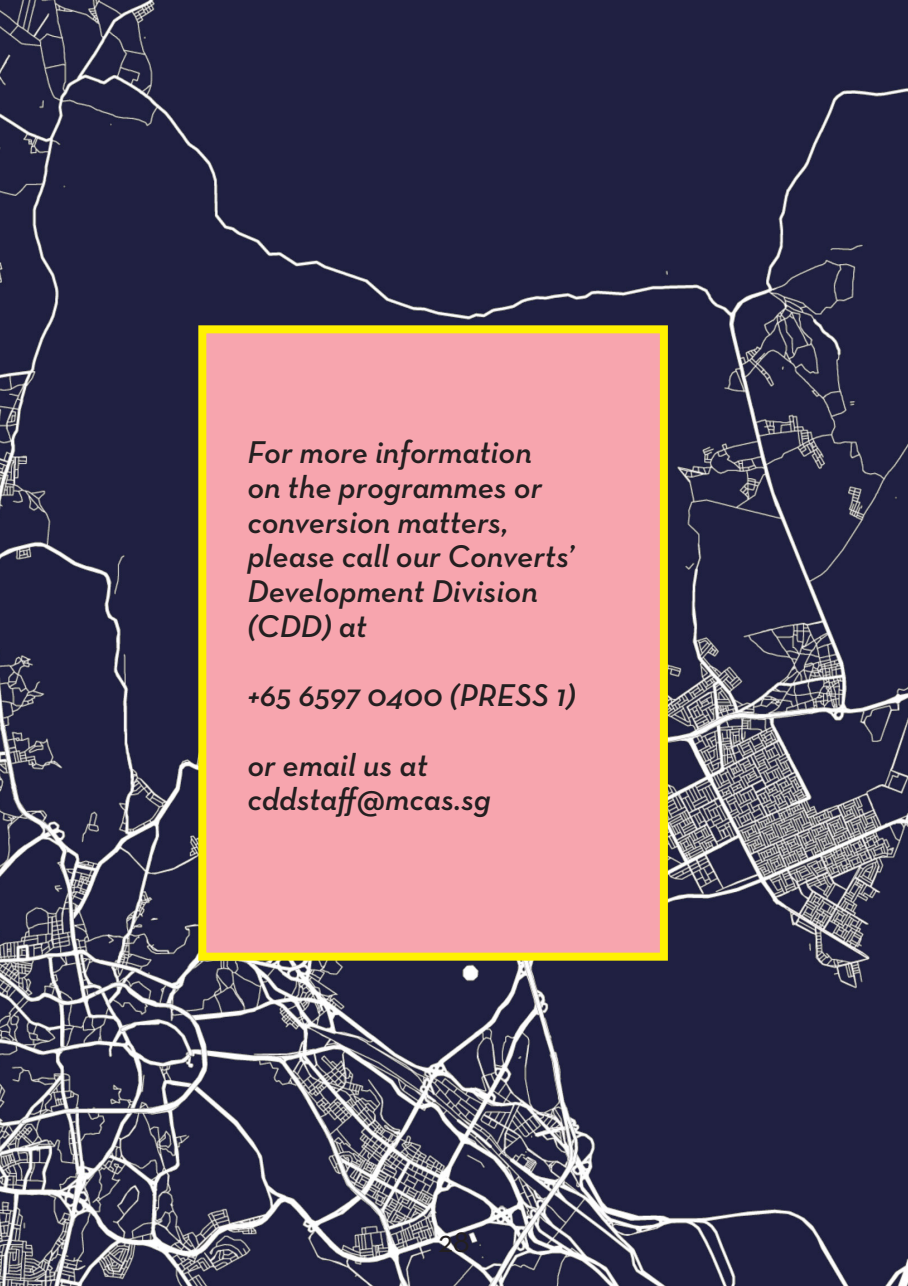
Learners will develop analytical understanding of Islam through advanced modules on various subjects and certification courses, as well as appreciate the knowledge-seeking tradition of the scholars (*Ulama*).

Core Courses

Tawhid Module 3 (Islamic Belief System), Fiqh Module 3 (Islamic Rulings and Practices), Sirah Module 3 (The Life of the Prophets), Quran Module 3 (Quran Recitation), Foundation in Quranic Studies (FIQS) and Foundation in Islamic Religious Studies (FIRST).

MISCELLANEOUS CLASSES AND EVENTS

MCAS also organizes other classes and events specially for Converts' and their children (age 7 - 17). For the latest information of our classes, please visit our website at www.mcas.sg or call Education Division at +65 6597 0400 (PRESS 2).



*For more information
on the programmes or
conversion matters,
please call our Converts'
Development Division
(CDD) at*

+65 6597 0400 (PRESS 1)

*or email us at
cddstaff@mcas.sg*